### **QC** Estate Planning Council

### May 16, 2019 Program & Annual Meeting Agenda

Davenport Country Club, 25500 Valley Drive, Pleasant Valley, IA

**4:30 – 5:00pm Social / Cash Bar** (QCEPC hosting first beverage)

5:00pm Welcome Guests and Speaker

5:00 – 6:00pm Dinner

5:45 - 6:00pm QCEPC Members Annual Meeting (Guests break during Meeting, if desired)

Call Annual Meeting to Order & Opening Remarks: from 2018-2019 President Sam Skorepa

**Treasurer's Report:** from 2018-2019 Treasurer Josh Robinson

**Election of 2019-2020 Board Officers:** (Effective Sept. 1, 2019 – see page 2 of 3)

Steven Lynch to exit Board as Immediate Past President

Sam Skorepa to move to Immediate Past President

Adam Kunkel to move to President

Erie Johnson to move to Vice President

Josh Robinson to move to Secretary

Jennifer Kincaid has been nominated for Treasurer

**Approve Standing Rules** (see page 3 of 3):

**Approve Bylaw Amendments** (circulated via email)

**Vote on proposed increase of Annual Membership Dues** 

Associate Members: from \$100 to \$150

Active & Lifetime Dues-paying Members: from \$150 to \$200

**Announcement:** 

**2019-2020** Programs (Outing Club for all but May)

Lunch (11:30am; Speaker noon-1:00pm) for November & March

Dinner (Social 5:00-5:30pm; Dinner 5:30-6:30pm; Speaker 6:30pm-7:30pm) for January & May

**6:00 – 7:30pm** Speaker: Kristine Tidgren – Farm Succession Planning Program and Q&A

7:30pm Wrap-up and Good Night!

Please visit <a href="http://qcestateplan.org/">http://qcestateplan.org/</a> for Local Council information and updates on 2019-2020 QCEPC Membership Year Programs as they become available

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#### Meet the 2019-2020 Board!

President: Adam Kunkel, CPA, MST

Tax Director, Principal

Rock River Family Office, LLC

Vice President: Erie Johnson

Senior Fiduciary Relationship Specialist

Wells Fargo Wealth Management

Secretary: Joshua Robinson, MSFS, AIF, CFS

Co-Founder and Managing Director

PR Wealth Management

Treasurer (as nominated): Jennifer Kincaid, JD

Partner

Pepping, Balk, Kincaid & Olson, Ltd.

Immediate Past President: Sam Skorepa, JD

Partner

Lane & Waterman, LLP

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## **Standing Rules**

1. Endorsements and events held jointly with other nonprofit organizations will be considered on a case by case basis and should be in keeping with the mission of the Local Council.
2. Cost of council sponsored AEP designation will be borne by each individual QCEPC Member.
3. Board Members will sign an annual Conflict of Interest Statement, as suggested by Iowa Principles and Practices for Charitable Nonprofit Excellence (Mauro, 2006).
4. The incoming Vice President will attend the National NAEPC conference with registration, travel, and hotel expenses paid by the Local Council.
5. A Board Member may allocate up to \$1000 inclusive of expenses to a Program Speaker. Any amount in excess of \$1000 must be approved by the Board.
6. The Treasurer and one other Board Member will serve as Signators on the Local Council checking account and credit card.
7. Paid staff is limited to a per diem Executive Administrator whose job description may be reviewed annually.
8. State and Federal returns for tax purposes and other reporting requirements will be filed by the Treasurer, with assistance from the Executive Administrator &/or outside Counsel, if needed.
9. Standing Rules will be reviewed & offered for approval annually at each Annual Local Council Meeting.

\*Last Approved at May 2018 Annual Meeting

\*\*To be Re-Approved at May 16, 2019 Annual Meeting